Requirement

There are nearly **3.35 lakh single member AAY families** found in the RCMS database. This number is huge in proportion to the total number of AAY families in the state and has increased tremendously in the last 2 years. It is assumed that many of these families may not be existing in reality. Hence a module for verification of these families have been provided in two broad categories:

- Single member AAY families having name change history- These are those single member families where the RCMS names have been changed through Form 5 or Self Service at some point of time. There could be chances that the particular card belonged to someone else and it was first seeded with another person's aadhaar and then the name was changed .This lot has to be dealt with first.
- 2. **Single member AAY families not having any name change history** These are those families which do not have any name change history. There could be chances that these have been linked with another person's aadhaar and the name would be changed later on.

The facility of verification has been given in the login of Area Inspector. The user manual is given below:

1

Area Inspector logs into **Supply Chain Portal**. Then he/she goes to "**Ration Card Process**" and selects the submenu- "**AAY single member family verification**". The page below opens. He/ She has to select the category from the dropdown. RC with name change history should be dealt with first.

	=			Sghosh BlockInspector
	AAY SINGLE MEMBER F			
Verify Duplicate/Death/Inelig	SELECT AAY FAMILY	PLEASE SELECT		
RC Approval (Online)		PLEASE SELECT RC HAVING NAME CHANGE HISTORY RC WITHOUT NAME CHANGE HISTORY	SEARCH	
RC Approval (Offline)				
 Migrant Labour Aadhaar Linking 				
Mobile Linking Report				
Undistributed Card				
Check Status Administration				
FPS Vacancy				
Common Application Form				
Ration Card - Process				

The screen given below shall be displayed with previous name in RCMS, Current name in RCMS and name from Aadhaar. Inspector shall check whether the names are of the same person. If the names seem to belong to same person then the card may be kept active and if seem to belong to different persons then the card may be deactivated by selecting the **Deactivate** button.

*	=			sghosh Bloo	:kinspector Please Select 🗸 🕪 🛛
٢	AAY SINGLE MEMBER FAM	/ILY			Home / Digi
Verify Duplicate/Death/Inelig	SELECT AAY FAMILY	RC HAVING NAME CHANGE HISTORY	~		
Name mismatch-RC&Adhar			SEARCH		
RC Approval (Online)	COUNT: 30				
RC Approval (Offline)	RC NUMBER				
Migrant Labour	Court .				
Aadhaar Linking	Search		Fyport To Evcel (Details)		
Mobile Linking Report	Trans.				
Undistributed Card	RCNO	EKYC NAME	PREEVIOUS NAME	CURRENT NAME	MARK
Check Status	0019778193	REKHA BERA	REKHA RANI JANA	REKHA BERA	KEEP ACTIVE DEACTIVE
Administration	0019778510	HEMANTA BALA KUILYA	HEMANTA BALA KUILA	HEMANTA BALA KUILYA	KEEP ACTIVE DEACTIVE
FPS Vacancy	0019895044	PRASUN SAMANTA	CHANCHALA PRAMANIK	PRASUN SAMANTA	KEEP ACTIVE DEACTIVE
Common Application Form	0019896226	TULSIBALA SAMANTA	TULSI SAMANTA	TULSIBALA SAMANTA	KEEP ACTIVE DEACTIVE
Ration Card - Process	0019896447	PUSHPA DAS	PUSDAS DAS	PUSHPA DAS	KEEP ACTIVE DEACTIVE
O Form Receive Count in Duary	0019896520	RUMA RANI JANA	RUMARANI JANA	RUMA RANI JANA	KEEP ACTIVE DEACTIVE
O Special Coupon	0019897227	BIJALI PACHHAR	BIJALI PACHAR	BIJALI PACHHAR	KEEP ACTIVE DEACTIVE
O Tagging beneficiary for speci	0020012818	MALAY SAMANTA	KUMARI DHARA	MALAY SAMANTA	KEEP ACTIVE DEACTIVE

System will seek a confirmation on selecting the keep Active button. If the names seem to belong to same person then the button –**Confirm & Keep Active** may be selected.



4

Similarly on selecting the Deactivate button another confirmation pop up shall spring up. If the names seem to belong to different persons the Inspector shall select the **Confirm and Deactivate** button or else the Cancel button.

Ξ				💄 sghosh 🛛 Blockinspecto	or Please Select 👻 🕩 Logout
AAY SINGLE MEMBER FAMILY		essage			Home / Digital card
SELECT AAY FAMILY	RC WITHOUT NAME	CMS NAME & AADHAAR NAME BELC IFFERENT PERSON ?	DNG TO		
COUNT: 111		CONFIRM & DEACTIVATE C	ANCEL DEACTIVATION		
RC NUMBER					
		Ехро	ort To Excel (Details)		
RC NO	RCMS NAME	EKYC NAME	EKYC SOURCE	DATE TIME	MARK
0019657027	PAURL BIBI	PARUL BIBI		12/07/2021 16:26:00	KEEP ACTIVE DEACTIVE
0019657375	NURJAN BEOYA	NURJAN BEOYA	OFFICE	06/01/2022 13:16:11	KEEP ACTIVE DEACTIVE
0019658638	SABITA SINGH	SABITA SING		13/07/2021 13:43:00	KEEP ACTIVE DEACTIVE
001077223	ANIVITA DI IATTA CHADVA		OTD	0 # 107 10000 00.02.0 #	

Once all RCs listed in the RC having name change history have been cleared then the Inspector shall select the option "**RC without name change history**".

Image: Sector Advisor Formulation		=	Sghosh BlockInspector
• Verify Duplicate/Death/left select Aar FAMILY PLEASE SELECT select Charge FAMILY • Name mismatch-RC&Addma PLEASE SELECT select Charge FAMILY RC HAVING NAME CHANGE HISTORY • RC Approval (Offline) returned for the select f	٢	AAY SINGLE MEMBER FAMILY	
Ration Card - Process	 Verify Duplicate/Death/Inelig Name mismatch-RC&Adhar RC Approval (Online) RC Approval (Offline) Migrant Labour Aadhaar Linking Mobile Linking Report Undistributed Card Check Status Administration FPS Vacancy Common Application Form Ration Card - Process 	SELECT AAY FAMILY PLEASE SELECT C HAVING NAME CHANGE HISTORY C WITHOUT NAME CHANGE HISTORY	

The page as shown below will be displayed with the RCMS name as well as the e KYC name i.e the name received from Aadhaar. Inspector shall check whether the names are of the same person. If the names seem to belong to same person then the card may be kept active and if seem to belong to different persons then the card may be deactivated by selecting the **Deactivate** button. Confirmation will be sought in both cases and on confirm the card will be deactivated or kept active.

=				💄 sghosh 🛛 Blockinspecto	Please Select 👻 🗭 Logout
AAY SINGLE MEMBER FAMILY		ssage			Home / Digital card
		MS NAME & AADHAAR NAME BELC	ONG TO		Home y bigrar card
SELECT AAY FAMILY	RC WITHOUT NAME	FERENT PERSON ?			
COUNT: 111 RC NUMBER Search		CONFIRM & DEACTIVATE CA	NCEL DEACTIVATION		
RC NO	RCMS NAME	EKYC NAME	EKYC SOURCE	DATE TIME	MARK
0019657027	PAURL BIBI	PARUL BIBI		12/07/2021 16:26:00	KEEP ACTIVE DEACTIVE
0019657375	NURJAN BEOYA	NURJAN BEOYA	OFFICE	06/01/2022 13:16:11	KEEP ACTIVE DEACTIVE
0019658638	SABITA SINGH	SABITA SING		13/07/2021 13:43:00	KEEP ACTIVE DEACTIVE
01077631			OTD	04/07/000000.04	

If the names seem to belong to same person then the card may be kept active by selecting the **Keep Active** button. Confirmation will be sought as shown below and on confirmation the details will be removed from the list and card would remain active.

